

# ***EAST WINDSOR POLICE COMMISSION***

***REGULAR MEETING: December 11, 2013***

***East Windsor Town Hall Meeting Room***

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## **1. CALL MEETING TO ORDER AND ATTENDANCE:**

Meeting was called to order at 7:00pm by Vice-Chairman Stremper. Commissioners Mancuso, Leach and Long were present. Commissioner Filipone was absent (excused). Also present were Chief of Police Edward DeMarco, Jr. and Deputy Chief of Police Roger Hart. Present in the audience was Selectwoman Dale Nelson (liaison to public safety).

## **2. ADDED AGENDA ITEMS:**

On behalf of Commissioner Filipone, Commissioner Stremper requested the addition of "Security Alarm Fees" to section 7, New Business.

## **3. PREVIOUS MEETING MINUTES:**

The minutes from the November 13, 2013 regular meeting were reviewed by all commission members. **MOTION** made by Commissioner Mancuso to accept the regular meeting minutes of 11/13/13. **SECONDED** by Commissioner Stremper. No discussion.

**ABSTAIN FROM VOTING:** Leach/Long

**VOTING IN FAVOR:** Mancuso/Stremper

**ALL THOSE VOTING, VOTE IN FAVOR. MOTION CARRIED.**

## **4. BUDGET AND EXPENDITURES:**

**A) Police Department – Monthly Billing:** **MOTION** made by Commissioner Mancuso to accept the monthly billing, including Animal Control, in the total amount of \$10,148.02. **SECONDED** by Commissioner Long.

**Discussion:** Commissioner Leach inquired about the expense from "Galls Inc.". Chief DeMarco explained that it is a Uniform and Equipment line. Uniforms and basic equipment (flashlights, etc.) are purchased from Gall's. The department shops for the lowest bidder – Gall's provides competitive prices and good quality. Another supplier used for shirts, jackets and shoes is "Century".

Chief DeMarco took a moment to present the idea of going paperless for future monthly packets. Packets would be delivered via email which would be a cost savings for the department. The commission unanimously agreed to receive the packets via email beginning next month.

**No further discussion.**

**VOTE IN FAVOR:** Mancuso/Leach/Long

**ALL IN FAVOR, MOTION CARRIED.**

**B) Police Department – Financial Statement: MOTION** made by Commissioner Mancuso to approve the monthly financial statement, as submitted. **SECONDED** by Commissioner Leach. No discussion.

**VOTING IN FAVOR:** Mancuso/Leach/Long

**ALL IN FAVOR, MOTION CARRIED.**

**C) Police Commission – Monthly Billing: MOTION** made by Commissioner Mancuso to approve the monthly billing as of 11/30/13 in the total amount of \$ 125.00. **SECONDED** by Commissioner Long. No discussion.

**VOTING IN FAVOR:** Mancuso/Leach/Long

**ALL IN FAVOR, MOTION CARRIED.**

**D) Police Commission – Financial Statement: MOTION** made by Commissioner Mancuso to accept the police commission monthly financial statement dated 11/30/13, as submitted. **SECONDED** by Commissioner Leach. No discussion.

**VOTING IN FAVOR:** Mancuso/Leach/Long

**ALL IN FAVOR, MOTION CARRIED.**

## **5. UNFINISHED BUSINESS:**

None.

## **6. TRAFFIC AUTHORITY:**

None.

## **7. NEW BUSINESS:**

A) Election of Officers

*Chairman:* **MOTION** made by Commissioner Leach to nominate Commissioner Tom Stremper to the position of Chairman. **SECONDED** by Commissioner Mancuso. No discussion.

**VOTING IN FAVOR:** Mancuso/Leach/Long

**ALL IN FAVOR, MOTION CARRIED.**

*Vice-Chairman:* **MOTION** made by Commissioner Leach to nominate Commissioner Ed Filipone to the position of Vice-Chairman. **SECONDED** by Commissioner Long.

**Discussion:** Chairman Strempler acknowledged that Commissioner Filipone had previously informed him that, if nominated, he would accept the position of Vice-Chairman.

**VOTING IN FAVOR:** Mancuso/Leach/Long

**ALL IN FAVOR, MOTION CARRIED.**

*Secretary:* **MOTION** made by Commissioner Mancuso to nominate Commissioner Bob Leach to the position of Secretary. **SECONDED** by Commissioner Long. No discussion.

**VOTING IN FAVOR:** Mancuso/Leach/Long

**ALL IN FAVOR, MOTION CARRIED.**

B) Confirm/Approve 2014 Regular Meeting Schedule

**MOTION** made by Commissioner Long to approve the East Windsor Police Commission's 2014 Regular Meeting Schedule as submitted. **SECONDED** by Commissioner Mancuso. No discussion.

**VOTING IN FAVOR:** Mancuso/Leach/Long

**ALL IN FAVOR, MOTION CARRIED.**

C) Security Alarm Fees

All Commissioners, Chief DeMarco and Deputy Chief Hart received a printed email from Ed Filipone, just prior to the start of tonight's meeting, regarding questions from a local business about the town's security alarm fees including how many alarms are registered in town, how many false alarms occur and any related revenue. Chief DeMarco stated that he will need some time to gather the information to the questions and will address them completely at the next meeting. Brief discussion of security alarms among commissioners, the Chief and Deputy Chief. Chief DeMarco did comment that very little money is generated from the alarm registration program. The alarm ordinance was adopted approximately nine years ago for both businesses and residents in town. Currently, registration for alarms is \$15.00. When an alarm is activated, it requires a double officer response. The Chief stated that he believes the ordinance allows for three "free" responses, then a warning followed by fines. The fees and fines allow corrections of any issues that people may be having with their systems. Any fees/fines collected go to the general fund. In closing, Chief DeMarco reiterated that he will have a more complete response to the submitted email at next month's meeting.

## 8. COMMUNICATIONS:

None.

## 9. MONTHLY REPORTS:

A) Chief of Police: Commissioners received packet. Chief DeMarco added that the commission may want to consider scheduling a budget workshop soon, as there is some refining to do. After a brief discussion, the commissioners unanimously agreed to hold a special meeting for the purpose of budget discussions, immediately following next month's regular meeting. It was discussed and agreed that both meetings will be held at the Police Department, with the meeting time starting at 6:15pm.

Additionally, Chief DeMarco informed the commission that CIP requests have been submitted. Ms. Nelson added that CIP will hold its first meeting on Monday 12/16/13 at Town Hall. The meetings are open to the public.

With regards to CIP requests, Chief DeMarco stated that there are about 4-5 cars past their life expectancy, so again the department is requesting 2-3 cars. Brief discussion followed regarding the status of the current vehicles, mileage and wear and tear of the vehicles. Chairman Stremper suggested that engine hours/miles should be included for CIP. Deputy Chief Hart replied that the CIP sheet has already been submitted but he can get the information and add it in. Discussion continued regarding vehicles dedicated, but not available for patrol. An overview of the vehicles discussed is listed below:

- Canine Vehicle
- 2008 Ford Crown Victoria (#803) 95,000 miles – backline, private duty, no computer
- Ford Crown Victoria 88,000 miles – Lieutenant Car, only driver
- 2009 Ford Crown Victoria (#901) – in patrol fleet, used daily, will be replaced in the next two weeks.
- 2009 Ford Crown Victoria (#902) – in patrol fleet, used daily, will be replaced in the next two weeks.
- Dodge Charger – Grant Car, cannot replace
- 2011 Ford Crown Victoria – primary front line patrol car
- 2011 Ford Interceptor – primary front line
- 2003 Ford Explorer – 100,000 miles, used for snowstorms and road jobs
- F350 – pulls the Commander Trailer, low miles
- Dodge Intrepid – 96,000 miles, not used much
- Ford Taurus

In conclusion, Chief DeMarco stated that he cannot definitively say, at this point, which vehicles will be replaced until they know what they have to work with. There will be some swapping out of vehicles within the department. An ideal situation would be to move the Crown Victorias from the front line and replace them with the 4wd Interceptors.

Discussion regarding the carpeting in the Police Department. The carpeting continues to have repairs done as needed. Chief DeMarco commented that replacing the carpet will not only be aesthetically pleasing, but it will professionalize the department more and improve morale. The initial appearance of the Police Department, as you enter, is a representation of the community.

Discussion regarding the fencing in the back of the building. Chief DeMarco states that it has become a safety issue, as it is falling down and is too close to the building. The town is aware of it, however, Chief DeMarco did not have enough time to prepare this request for CIP.

Brief discussion of CIP and its process. Commissioner Mancuso asked if some commissioners should attend the CIP meetings as support to the Chief and Deputy Chief. Ms. Nelson added that it is always good support for the department.

B) Commission Members: Ms. Nelson provided the name of the company to purchase name plates from, for the new commissioners. Commissioner Leach will order the new name plates.

**10. PUBLIC INPUT – Comments and Discussion (5 minutes maximum time per subject)**

None

**11. EXECUTIVE SESSION:**

**MOTION** made by Commissioner Mancuso to enter into Executive Session to include Chief DeMarco and Deputy Chief Hart (7:50 pm). **SECONDED** by Commissioner Long.

**VOTE IN FAVOR:** Mancuso/Leach/Long

**ALL IN FAVOR, MOTION CARRIED.**

Executive Session ended 8:15.

No action taken.

**12. ADJOURNMENT:**

**MOTION** made by Chairman Mancuso to adjourn the regular meeting at 8:20pm. **SECONDED** by Commissioner Long.

**VOTED IN FAVOR:** Mancuso/Leach/Long

**ALL IN FAVOR, MOTION CARRIED.**

**Respectfully submitted,**

**Christine Pellegrini - EWPC Recording Secretary**